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The Benefit Coordinators

PO Box 1804

Sand Springs, OK 74063-1804

HQFOI-01986-12

Air and Radiation Communications Office US EPA
Attn.: FOIA Officer
1200 Pennsylvania Avenue, NW
Washington, DC 20760

August 30, 2012

Dear FOIA Officer:

Under the Freedom of Information Act, 5 U.S.C. subsection 552, I am requesting the following information from the Air and Radiation Communications Office US EPA, this request is to include all subordinate elements, agencies, or field components. I specifically request the names of all employees of Air and Radiation Communications Office US EPA. An example of the data requested is listed below:

Employee name (First and Last)
Duty position
Hire date
Facility name, or building
Employment address
Employment City, State, and Zip Code

Sample record:

John Smith
Investigator
12/03/1987
George Washington Hall, 4th Floor
2300 East 29th St
Washington, DC 20760

It is preferable that the information be made available in an ASCII, Excel, or Access format on a CD-Rom. The file can also be emailed.

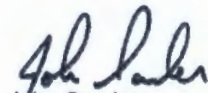
If there are any fees for searching for, reviewing, or copying the records, please notify me before processing if the amount exceeds \$50.00.

If you deny all or any part of this request, please cite each specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law.

If you have any questions concerning this request please do not hesitate to contact me at:

Office (918) 245-1400, x103
Cell (918) 521-6008
Fax (206) 203-4580
email john.sanders@thebenefitcoordinators.com

Thank you in advance for your prompt attention.


John Sanders
Director